

Branch: \_\_\_\_\_  
 Remark : \_\_\_\_\_  
 Client ID number: \_\_\_\_\_  
 (filled-in by a bank official)

**APPLICATION / REQUEST for client registration (legal entity)**

Date of filling in: \_\_\_\_\_

**1. GENERAL CLIENT INFORMATION**

Resident			
Non-resident			
Full name			
Short name			
Tax number			
ID number			
Country by the Law of which the client is registered			
Filled-in by resident		Filled-in by non-resident	
Address in RM		Address in resrid.country	
City		City	
Country		Country	
Telephone in RM		Telephone in resid. country	
Fax in RM		Fax in resident country	
Date of evidencing in the Register (date of constitution of the legal entity)			
Number of document within the appropriate register in which the legal entity is registered (provided there is such a register in the country where the legal entity is registered).In lack of such a number,the date of the document issuing should be stated.			
Decision by a special registering institution for a license for certain activities or a license (exchange operations, leasing, games of chance, insurance, fast money transfer) in case the legal entity activity requires a special license/ license according to the positive legal regulation)		1. yes (fill-in cells 1 and 2 bellow 2. no (continue to 3)	
1. Issuing authority of the document / Name of the institution			
2. Date of issuing of the license / permission			

3. Principal activity:		Code of activity: _____	
4. Organizational form: <input type="checkbox"/> Sole proprietorship limited liability company <input type="checkbox"/> Limited liability company <input type="checkbox"/> Joint-stock company <input type="checkbox"/> Public company <input type="checkbox"/> State owned <input type="checkbox"/> Association of Citizens <input type="checkbox"/> Sole proprietor <input type="checkbox"/> Other			
5. Size of company / legal entity		1.micro 2.small 3. medium 4. large  (before answering please read the additional explanation given below)	
6. Number of employees (current statement)			
<b>2. OTHER CLIENT DATA</b>			
Capital related organizations / legal entities with share equal or higher than 20% of the capital		_____ _____ _____	
Owners of shares natural persons with share equal or higher than 20% of the capital		_____ _____ _____	
E-mail address		_____	
Web page*		_____	
Bank products / services to be used*		1. transactional account      6. E-banking 2. foreign currency account      7. Letter of credit 3. credit card      8. Letter of guarantee 4. loan      9. Safe 5. deposits 10. other reasons for the purpose and intent of the business relationship	
Expected annual turnover on the account in the Bank (in euro)		1. up to 500.000 euro 2. from 500.000 - 2.000.000 euro 3. from 2.000.000 - 5.000.000 euro 4. above 5.000.000 euro * According to the results of the analysis of the established business relationship with the client, the Bank reserves the right to request additional finance reports on the legal entity	
Expected business relationships with clients from the following countries:		1.Macedonia 2.USA 3.Canada 4.EU 5.Australia 6.Iran 7.Pakistan 8.Uzbekistan 9.Turkmenistan 10. Bahamas 11.Bermuda 12.Gibraltar 13.Cayman Islands 14. British Virgin Islands 15.Panam 16.China 17. Other _____	
Manager (name and surname)			
Personal identificat. number		Address	

No of ID/ No.of passport		Issuing authority	
Manager (name and surname)			
Personal identificat. number		Address	
No of ID/ No.of passport		Issuing authority	
Manager (name and surname)			
Personal identific. number		Address	
No of ID/ No.of passport			
Authorized person to work with an account (name and surname)			
Personal identificat.number		Address	
No. of ID/No of passport		Issuing authority	
Authorized person to work with an account (name and surname)			
Personal identificat. number		Address	
No. of ID/No of passport		Issuing authority	
Authorized person to work with an account (name and surname)			
Personal identificat. number		Address	
No. of ID/No of passport		Issuing authority	

<b>CLIENT'S CONSENT</b>			
<p>By signing this application/ request I herewith confirm that:</p> <p>a) the data stated above are correct;</p> <p>b) in case of change of my personal data (including address data) I shall notify the Bank within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the client shall be considered as properly facilitated on the address stated herewith;</p> <p>c) I agree my personal data stated in this application to be registered, processed and updated for the Bank's needs and, if needed, the Bank to transfer my personal data to other membering countries of EU or EEA or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection;</p> <p>d) I am informed that the above stated data are considered business secret according to the Banking Law and other positive regulations;</p> <p>e) the Bank retains the right to require other client data with reference to the established business relationship;</p> <p>f) the Bank retains the right to terminate the business relationship with the client at any time;</p> <p>g) I am informed about the provisions on establishing business relationships with the bank and I accept these in their entirety.</p>			

\*data which are not mandatory

Remark: the Application is considered completely filled-in provided it comprises all mandatory data, which will be checked-out by a bank official who establishes/updates the business relationship with the client.

Place and date: \_\_\_\_\_

\* Additional explanation (size of company / legal entity):

1. A *micro size commercial entity* shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met the following two criteria:

- the average number of employees, based on the number of their full-time working hours, is up to 10 employees; and

- the gross annual revenue acquired from any source does not exceed EUR 50,000 in denar counter-value;
2. A *small size commercial entity* shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met at least two of the following criteria:
- the average number of employees, based on the number of their full-time working hours, is up to 50 employees;
  - the annual income is less than EUR 2,000,000 in denar counter-value, and the total turnover is less than EUR 2,000,000 in denar counter-value; and/or
  - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 2,000,000 in denar counter-value.
3. A *medium size commercial entity* shall be a commercial entity that, in each of the last two accounting years, or in the first year of operations, has met the first criterion and at least one of the second or third of the following criteria:
- the average number of employees, based on the number of their full-time working hours, is up to 250 employees;
  - the annual income is less than EUR 10,000,000 in denar counter-value; and/or
  - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 11,000,000 in denar counter-value.
4. Commercial entities, which are not classified as small or medium size commercial entities shall be treated as large commercial entities. In case of the inability to classify the commercial entities in paragraph 2 and 3, i.e. when each of the three criteria are different, the commercial entities shall be classified as medium size commercial entity. In case of the inability to classify the commercial entities in paragraph 1, i.e. when the two criteria are different, the commercial entities shall be classified as small size commercial entity

**Statement for beneficial owner**

I (name and surname) \_\_\_\_\_ with ID no \_\_\_\_\_ and residence at \_\_\_\_\_ act as an authorized person for opening /updating the account of the below mentioned company, on the position of \_\_\_\_\_ in the Company.

Full name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Tax number \_\_\_\_\_

In order to establish business relationship with the Bank, I herewith declare that the beneficial owner/s (\*\*please look at the explanation stated below) is/are:

Private individuals:

	Name and surname	ID Number	Passport no/ID card no	Address	Носител за јавна функција (РЕР)
1					<input type="checkbox"/> Yes <input type="checkbox"/> No
2					<input type="checkbox"/> Yes <input type="checkbox"/> No
3					<input type="checkbox"/> Yes <input type="checkbox"/> No
4					<input type="checkbox"/> Yes <input type="checkbox"/> No

\*beneficial owner of a legal entity is a private individual who accomplishes direct or indirect participation of at least 25 % of the total shares i.e. voting rights of the legal entity, including possession of transferable shares and/or who otherwise establishes control over the management and achieves benefit with the legal entity.

Determining of the beneficial owner is not necessary in the following cases:

- for legal entities listed on public stock exchange
- banks, affiliations of banks, saving houses, companies for investment funds management, pension funds and insurance companies that have appropriate licenses for operating issued by the supervision authorities in their countries.
- state owned institutions, local self government bodies, public companies, institutes and economic chambers

Notice:

In case of changing of the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes in the part of the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change.

According to my findings, the abovementioned persons are not involved in any kind of illegal activities.

The data in this Statement are given under fully material and criminal responsibility, and by this signature I hereby confirm that the same are accurate and complete.

Place and date: \_\_\_\_\_  
 person: \_\_\_\_\_

Signature of the authorized

\_\_\_\_\_

For the Bank  
 The request is received and checked by

Signature of the Bank official \_\_\_\_\_

Position \_\_\_\_\_  
 Date \_\_\_\_\_ ,

Branch / affiliate \_\_\_\_\_